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(Signature of Traveler)

Date/Time Stamp:

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EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: James Quinn

Employing Office/Committee: Sen. Bill Cassidy

Private Sponsor(s) (list all): The Pew Charitable Trusts

Travel date(s): September 13-14, 2019

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Annapolis, MD

Explain how this trip is specifically connected to the traveler's official or representational duties:

This trip will help me better understand the legislative process and allow me to increase the effectiveness of serving constituents in Louisiana. It also offer an opportunity to learn more about my bipartisan colleagues so we can work together on areas of common interest.

Name of accompanying family member (if any): Shannon Quinn

Relationship to Employee: ☒ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

8/16/18
(Date)


(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Bill Cassidy hereby authorize James Quinn
 (Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☒ *1*

August 16th 2019
(Date)

Bin Unsil
(Signature of Supervising Senator/Officer)